



Westfield Way  
 Loftus  
 Saltburn by Sea  
 TS13 4XD

Tel 01287 641781

Dear Parents/Carers,

Last half term, we developed our school vision and values to identify why we do what we do at Hummersea Primary and the way we want our children, families and staff to work together to achieve our aims.

Hummersea is a family. Together we believe, we achieve, we inspire. Here at Hummersea be the best you can be!

- Be respectful
- Be enthusiastic
- Be resilient
- Be determined
- Be curious
- Be proud

As a school family, we are keen to ensure our children have excellent attendance so that we can support them on their journey of believing in themselves and each other, realising their full potential by not missing out on any learning and being inspired by the wonderful teaching and opportunities provided in school.

To do this, we need your help and ongoing support with ensuring good school attendance for your child(ren).

Parent/Carers	<p>To ensure their child receives an efficient, full-time education.</p> <ul style="list-style-type: none"> <li>• Ensure their child attends school every day it is open, prepared for school, in the correct uniform.</li> <li>• Telephone/email school before 9am on the day of absence and each subsequent day of absence and advise when they will be expected to return.</li> <li>• Provide up to date contact details.</li> <li>• Only request leave of absence in exceptional circumstances – new forms are available and will need to be submitted <u>at least 4 weeks</u> before any holiday requests.</li> <li>• Make medical/dental appointments outside of school hours where possible.</li> <li>• Work with school where support is offered to improve attendance.</li> </ul>
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## **Promoting Positive Attendance**

We aim to promote positive attendance across school in the following ways:

- Sharing class attendance in weekly assemblies. The children know our target is 97% attendance and incentives are in place for any classes who reach this.
- End of term incentives for children who have attended over 97%
- Attendance weeks with prizes

## **How we will support you with Positive Attendance**

Working together is the most effective way to tackle absence effectively. Where concerns are identified, schools will follow intervention below to work with parent/carer and pupil to improve attendance:

- First Day Calls - parents/carers will be called, and /or any other contacts to alert them that their child has not arrived in school and establish the reason for absence
- Letters to inform you of any concerns around your child's attendance
- Other Agencies - the school will contact any other agencies involved with the family, ie. social care if this is relevant or signpost to further support if required
- Home Visit – School Attendance Officer or school staff may make a home visit to discuss a pupil's attendance or as part of safeguarding procedures if not sighted within 3 days
- Attendance meeting to create a plan to overcome any barriers to good attendance

If you would like any support with improving your child's attendance, please contact Miss Whaley (Attendance officer) or Mrs Grainger (Attendance lead) for advice.

Please look on our school website for further information on our attendance policy [www.hummersprimaryschool.co.uk](http://www.hummersprimaryschool.co.uk) and see the information poster below which highlights the importance of your child being in school everyday.

As always, we really appreciate your support. If you have any questions, please do not hesitate to contact the school office.

Yours sincerely,

Mrs C. Grainger

Head Teacher Mrs C Grainger

Email [office@hummersprimaryschool.co.uk](mailto:office@hummersprimaryschool.co.uk)



## Good Attendance means...

Being in school at least 97% of the time or 184 to 190 days

### Remember

Your education is important - don't miss out!

### Did you know?

A two week holiday in term time means that the highest attendance a child can achieve is **94.7%**



**Well done**

A good attendance gives you the best chance for success

**I'm concerned**

A poor attendance gives you less chance of success

**Seriously worried**

Very poor attendance has a serious impact and reduces life chances

There are **365** days in a calendar year

**175** days are not spent at school\*

\*So there's plenty of time for shopping, holidays and appointments!

### Did you know?

When pupils attend school they:

- ✓ Can achieve their full potential
- ✓ Have better career prospects
- ✓ Learn how to look after themselves and be healthy
- ✓ Grow in confidence
- ✓ Keep up with work and homework
- ✓ Make new friends