



Hummersea Primary School

Prospectus 2023-24

Westfield Way
Loftus
Saltburn
Cleveland
TS13 4XD

Head Teacher - Mrs C Grainger

CONTENTS

1. Hummersea Primary School and it's Vision & Values

2. Staff
The admissions policy

3. **General Information**
The school day
Road Safety
Children's Property
Dress/Jewellery
Earrings
Homework
Extra-Curricular Activities - Out of Hours Activities
Absence
Emergencies
Charging and Remissions
Comments and Complaints
Lunchtimes
Child Protection

4. **The Curriculum**
Special Education Needs
Sex Education
R.E. and Assemblies
P.E.
Discipline and Behaviour
Sports
Assessment

Hummersea Primary School

Hummersea Primary School is a school maintained by Redcar & Cleveland Borough Council. It has a two-year-old provision, a place Nursery Class for 3 and 4 year olds and admits children from 5-11 years in the main school. Most pupils transfer to Freebrough Academy at the age of 11. However, other local secondary schools are available.

The school catchment area covers the whole of Hummersea Hills and the rest of Loftus north of the High Street. Most of the children live within walking distance of the school.

The school was opened in 1979 and is of a semi-open plan construction. It has two playgrounds, a football field and grassed area round the building. Over the past several years the school has undergone major refurbishment work to every teaching area and has also added four extensions to meet the demand for places.

Hummersea Vision & Values

Hummersea is a family. Together we believe, we achieve, we inspire.

Here at Hummersea, be the best you can be!

Be respectful

Be enthusiastic

Be resilient

Be determined

Be curious

Be proud

- Children are at the heart of Hummersea Primary School. We strive for the best for all children, acknowledge children's individuality, help them to achieve and inspire them to have a love of learning.
- We have high expectations for all and create a positive culture where each member of our school family is valued, supported and cared for.
- We work closely with our parents and carers to communicate their child's progress and achievement in their learning and gifts/talents.

- We aim to create a caring, fun environment, where enthusiasm and laughter run alongside outstanding teaching and learning.
- Our school is at the heart of the community. We teach how children how to be responsible and active citizens in the community of Loftus and the wider world.

Children

- All children are entitled to a broad and balanced curriculum in line with the publication of the National Curriculum
- Children will be offered a wide range of learning experiences including visits, visitors and use of the local environment.
- Each child will be allowed to develop their own individual self-esteem, self-discipline and character.

Parents and Community

- The school is part of the community in which it is situated.
- Partnership between home and school is to be encouraged.
- Parents are encouraged to help in the day-to-day organisation of the school.
- Links with the Loftus community are encouraged.
- Parents will be kept fully informed by formal and informal consultation as to the progress of their children throughout their school career.
- Over the last three years, the school has undergone a major refurbishment project. All of the classrooms have been redesigned and decorated and given a modern feel.

STAFF AND GOVERNORS

TEACHING STAFF

Mrs C Grainger	- Head Teacher
Miss C. Moonie	- Assistant Head
Miss E. Muscroft	- Teacher - Foundation Stage
Mrs L. Spencer	- Teacher - Foundation Stage
Miss K. Bussey	- Teacher - Foundation Stage
Mr S. Wood	- Teacher - Foundation Stage
Mrs C. McGill	- Teacher - Year 1
Miss A. Elliott	- Teacher - Year 1
Miss L Carver	- Teacher - Year 2
Miss E. Wales	- Teacher - Year 2
Miss S. Whalley	- Teacher - Year 3 - Assistant Head
Mrs B. Hudspith	- Teacher - Year 3
Mrs S. Lindsay	- Teacher - Year 4
Mr S. Passman	- Teacher - Year 4
Mr L. Atkinson	- Teacher - Year 5
Miss R. Anderson	- Teacher - Year 5
Miss K. Rose	- Teacher - Year 6
Mr S. Stubbs	- Teacher - Year 6
Mrs L. Phelps	- Science Teacher
Mrs R. Storey	- PPA Teacher
Mr M. Dunford	- PE Teacher

SUPPORT STAFF

Mrs L. Barrett	- Business Manager
Mrs L. Tanner	- Administration
Mrs C. Watson	- Foundation Stage Assistant
Mrs R. Skelton	- Foundation Stage Assistant
Miss G. Verrill	- Foundation Stage Assistant
Mrs M. Booth	- K.S.1 Assistant

Mrs E. Orbell	- K.S.1 Assistant
Mrs G. Whitney	- K.S.1 Assistant
Mrs K. Willoughby	- K.S.2 Assistant
Mrs A. Murrell	- K.S.2 Assistant
Miss R. Griffiths	- K.S.2. Assistant
Mrs B. McLaughlin	- K.S.2 Assistant & PPA Cover
Miss K. Whaley	- Attendance officer

TWO YEAR OLD NURSERY

Miss J. Starsmore	- Room Leader
Miss J. Hart	- Assistant Room Leader

CLEANING & MEALS STAFF

Mrs J. Dunning	- Caretaker
Mrs G. Scaife	- Cook in Charge

SCHOOL GOVERNORS

Miss J. Parncutt
 Mr S. Gilmore
 Mrs C. Johnson
 Mrs D. Evans
 Mrs G. Dove

Admissions Policy

Each School has an admission zone, ours being Hummersea Hills and houses to the north of the High Street. Pupils living within that zone are assured of a place at this school.

The school also has a standard number of 30 for each year group, and can admit up to that number from children living in and out of the admission zone. Once that number is reached, children living outside the admission zone must put their child's name on a list and admission cannot be assured, even if the child has a place at Nursery.

Children are admitted to Nursery as soon as possible after reaching their third birthday. Admission to nursery will be based on the date that the child's name is added to the nursery waiting list.

Children who become 5 between 1st September and 31st August are admitted to school from the beginning of September.

GENERAL INFORMATION

The School Day

Breakfast Club begins at 8:00am

Pre-Nursery are 8:45 am - 11:45pm
 12:15 pm - 3:15 pm.

Nursery Hours are 8:45 am - 11:45 am
 12:15 pm - 3:15 pm.

Nursery and Pre-Nursery children must be brought and collected by a parent or responsible adult over the age of 16 years. Nursery staff need to know who will pick a child up if it is to be any different from normal.

Main School Hours

8:45 am	Children can come into school
8:55am - 9:00 am	Registration
9:00 am - 10:40am	Teaching Time

10:40am - 10:55am	Break Time (KS1 and KS2)
10.55 am - 12:00pm	Teaching Time
12:00pm - 1:00 p.m.	Lunch Time
1:00 p.m. - 2:20 p.m.	Teaching Time
2:20p.m - 2:35 pm	Break Time (KS1 Only)
2:35 p.m. - 3:10 p.m.	Teaching Time
School Starts at 8:55am	
School Finishes at 3:10pm	

Once in school the children are divided into three main teaching areas.

- | | | |
|------------------|---|---|
| Foundation Stage | - | Nursery with, Mrs Spencer and Miss Bussey & Reception with Mrs Muscroft and Mr Wood. |
| K.S.1 | - | Years 1 with Mrs McGill and Miss Elliott and Year 2 with Miss Carver and Miss Wales. |
| K.S.2 | - | Miss Whalley, Mrs Hudspith, Mr Passmann, Mrs Lindsay, Mr Atkinson, Miss Anderson Miss Rose, and Mr Stubbs take Years 3,4,5 and 6. |

Road Safety

The main entrance to the school is situated on quite a dangerous bend in the road. All children should enter the school by either the top or bottom gates - never down the drive. On leaving school the same rules apply, children and parents should stay on the paths and use the two gates.

If children are brought to and collected from school by car, there is some parking in the car park opposite the bottom gate or by the allotments. Cars should not be parked on the yellow lines or on Westfield Way or the school drive, as this increases the danger for children crossing the road.

Children's Property

Children are discouraged from bringing toys, games and other equipment to school, it can be easily lost or stolen. Staff will not take responsibility for anything brought from home. Coats, scarves, gloves, School Uniforms and P.E. kit should have the child's name clearly marked on them to avoid disputes as to ownership.

Uniform Dress/ Jewellery

It is expected that children will come to school in the School Uniform, a blue sweatshirt and a white polo shirt. A school sweatshirt (blue) and a polo shirt (white) bearing the school logo are available from school. These have proved to be very hard wearing and are reasonably priced. Any orders with payment can be brought to the school office.

Remember it is difficult to stay clean when painting or gluing and even though aprons are provided, clothes do still get dirty. All paint, ink and glue are water based and in theory should wash out. Staff reserve the right to give children cover up clothing should shirts be unsuitable for school e.g. strappy tops.

The wearing of jewellery is not allowed in school, it is hazardous and a distraction and temptation to others. However, an increasing number of boys and girls do have pierced ears which means we have formulated separate rules for wearing earrings.

Wearing of Earrings

1. The school discourages the wearing of earrings but asks if ears are to be pierced that this is done at the beginning of the Summer Holiday to allow ears to heal.
2. Earrings are not allowed at the Swimming Baths.
3. Children should be able to remove their own earrings as soon as possible for games and P.E.
4. If a child cannot remove their own earrings or during the 6-week healing process we suggest earrings are covered by a plaster on P.E. days.
5. All earrings must be of a stud type and the school reserves the right on safety grounds to send children home who wear hoops or dangling earrings.

Homework

All children are encouraged to take books home to read and we ask parents to help their children by sharing the books with them. In Nursery, Reception and children use book bags to carry these to school in order to keep them clean. Lost, torn or damaged books are charged for at a cost of £5 each.

Out of Hours Activities

The school is able to offer a wide range of Out of School Activities. Sports and Art courses are run after school and a Breakfast Club is available every day at a small cost.

Absence

If your child is to be absent from school, please inform us as to the reason either by telephone or a note on their return. The reason for all absences has to be noted on the registers. Miss Whaley will check on absences daily by a telephone call home.

Emergencies in School

If your child is ill at school, we will try to contact parents at home. Failing this we will contact the emergency number you have given us of friends or relatives. It is important that you keep us informed of any change of telephone numbers or addresses.

Charging and Remission Policy

The Governors have adopted the L.A. Policy on charging and remissions. A copy of which is available in school.

As far as possible educational visits in school time will be paid for from school resources. However, it may be necessary to ask parents for a voluntary contribution (50% Of the total visit) if the visit is to a museum or venue that charges admission fees. Out of school visits will be charged at the full rate.

Comments and Complaints

We hope that if parents have any worries or complaints that they will talk, in the first instance, to Mrs Grainger or the staff. If, however, a problem cannot be solved parents have the right to a formal complaints procedure. Details of this are held in the school office and are available on request.

Lunchtimes

The school provides the opportunity for children to have a hot meal in the middle of the day prepared by our cook Mrs Gemma Scaife and her team. There is a wide choice of menu including hot and cold dishes, salads, fruit and yogurts. The cost of a meal is £1.00. Families receiving income support and children in Reception and Key Stage 1 are entitled to free school meals and forms to claim this are available from the school office. Parents are welcome to come and see the meals on offer before deciding whether their child will have a school meal or a packed lunch.

Free School Meals

If you would like further advice on free school meals eligibility and how to apply, please contact the school.

Packed Lunches

If your child brings a packed lunch to school we ask you to observe the following:

- The lunch should be contained in a box or bag suitable to store in school.
- Drinks should be in unbreakable containers, not glass bottles and a straw should be provided. We discourage children from drinking from cans and bottles.
- If yogurts or desserts which need a spoon to eat them with are in the packed lunch, please provide a spoon.
- Please encourage a healthy, balanced meal as part of packed lunches.

Dinner Money

Envelopes are provided for dinner money. Payment should be made on Mondays for the week. All meals must be paid for before 9.30am on Friday to enable the school secretary to balance the dinner registers.

Lunchtime Supervision

The school has lunch-time supervisors who look after the children in the dining room and on the yards. This is supplemented by staff who are on the premises. During wet lunchtimes, children are supervised in their areas and often a video is available in the Hall.

Child Protection

Parents and Carers should be aware that the school has a duty to take reasonable action to ensure the welfare and safety of its pupils. In cases where staff are concerned that a pupil may be subject to ill-treatment, neglect or other forms of abuse, they will follow Child Protection Procedures and inform the Social Services of their concern.

CURRICULUM

At Hummersea Primary School we have devised a curriculum with our children at the heart. Our curriculum aims to meet the needs of the individual by developing their knowledge and skills in line with the National curriculum.

We provide a wide range of educational experiences and teaching methods to encourage a positive approach to learning and we ensure children have the necessary knowledge, concepts, skills and attitudes to equip them for the future, whatever that may be. By having an effective school curriculum, the children will develop self-esteem, confidence, self-discipline and the ability to make the best of themselves as they take their place in society. The school will, as far as possible, ensure the entitlement of each child to:

- A curriculum which is broad and balanced and based on the requirements of the National Curriculum.
- A curriculum which promotes the spiritual, moral, cultural, mental and physical development of children in school.
- A curriculum which prepares children for the opportunities, responsibilities and experiences of adult life.

To view our curriculum offer, please visit our school website at hummerseaprimary.co.uk. Alternatively, if you would like to discuss any aspect of what is taught at Hummersea Primary School, please contact the school office.

Special Educational Needs

The school has a comprehensive special needs policy. Our aim is to support children in their classes by meeting their needs through adaptive teaching and putting in place any reasonable adjustments if required.

Children identified as having problems with learning, behaviour, or medical, may be placed on the school's S.E.N. register and special educational plans will be agreed between class teachers and the Special Needs Coordinator, Mrs Marshall. Parents will be kept fully informed as the importance of home and school working together cannot be stressed enough.

Further support and advice may be sought from professionals with specialist knowledge such as learning and behaviour support units or the Psychological Service.

A full copy of the school's Special Needs Policy is available on our school website and further details may be obtained from the Head Teacher or the school's Special Educational Needs Coordinator.

Sex Education

The school has a formal policy of Sex and health education which starts as the children enter nursery and builds year on year until the children leave in year 6.

R.E. and Assemblies

The school follows the Redcar and Cleveland Agreed Syllabus for R.E.

Assemblies are held each day. Any parent wishing to withdraw their child from R.E. or Assemblies must contact the Head Teacher.

P.E.

All children are expected to take a full part in P.E.

There is a rolling programme of weekly swimming lessons for years 2,3 & 4 and children will need swimming kit.

Please send in a suitable P.E. kit for the days your child participates in P.E.

Behaviour Policy

We want Hummersea to be a safe and supportive place for children to be. Children should enjoy coming to school and if this is threatened by other children, steps will be taken to solve this problem.

If parents are worried about any incidents that happen in school, or if they suspect their child is being bullied, please come and talk to staff - to make sure we are aware of the problem. We will do all we can to sort things out.

We ask for parents support whenever possible. If there is a problem, please come and talk it through.

Assessment

Teachers constantly assess children in their class in order to help them plan more effectively and deliver the next step of children's education.

This progress is discussed with parents and children at regular intervals during the year. A written report is sent out termly. If parents are concerned about their child's progress, you are welcome to come into school to talk to staff.

If you have any questions about Hummersea Primary which have not been answered in our prospectus, please do not hesitate to contact the school office for more information.